

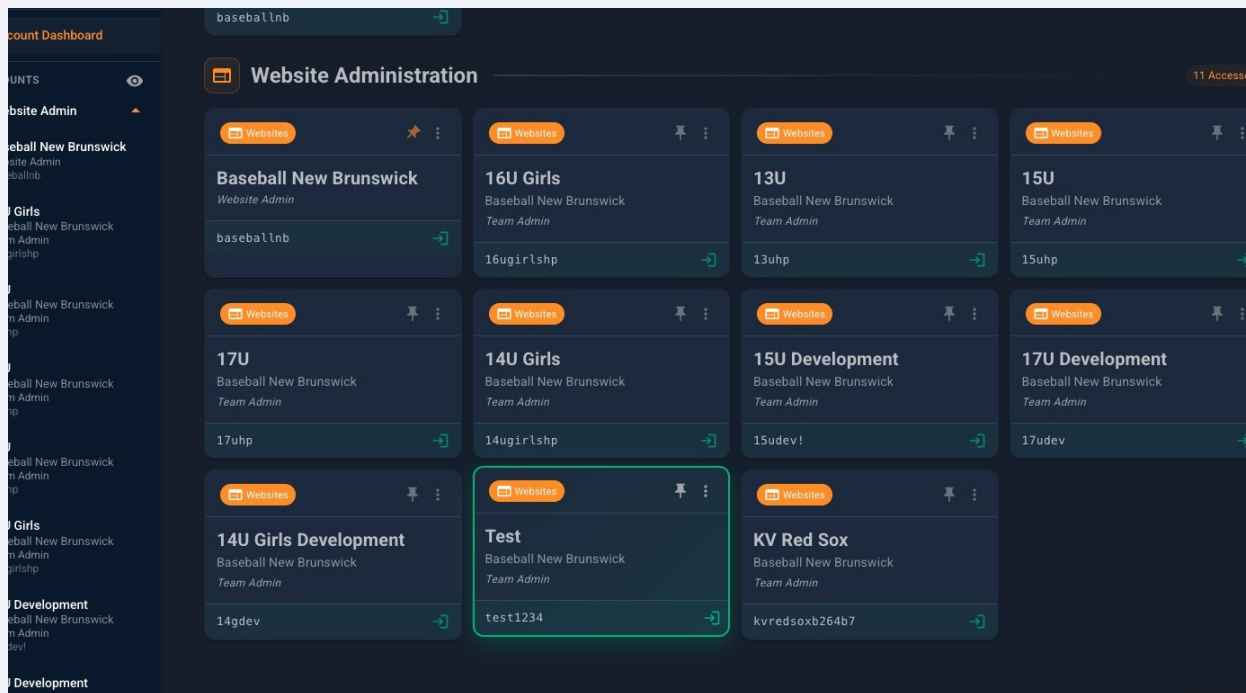
How to Schedule a League Game in Ramp Interactive



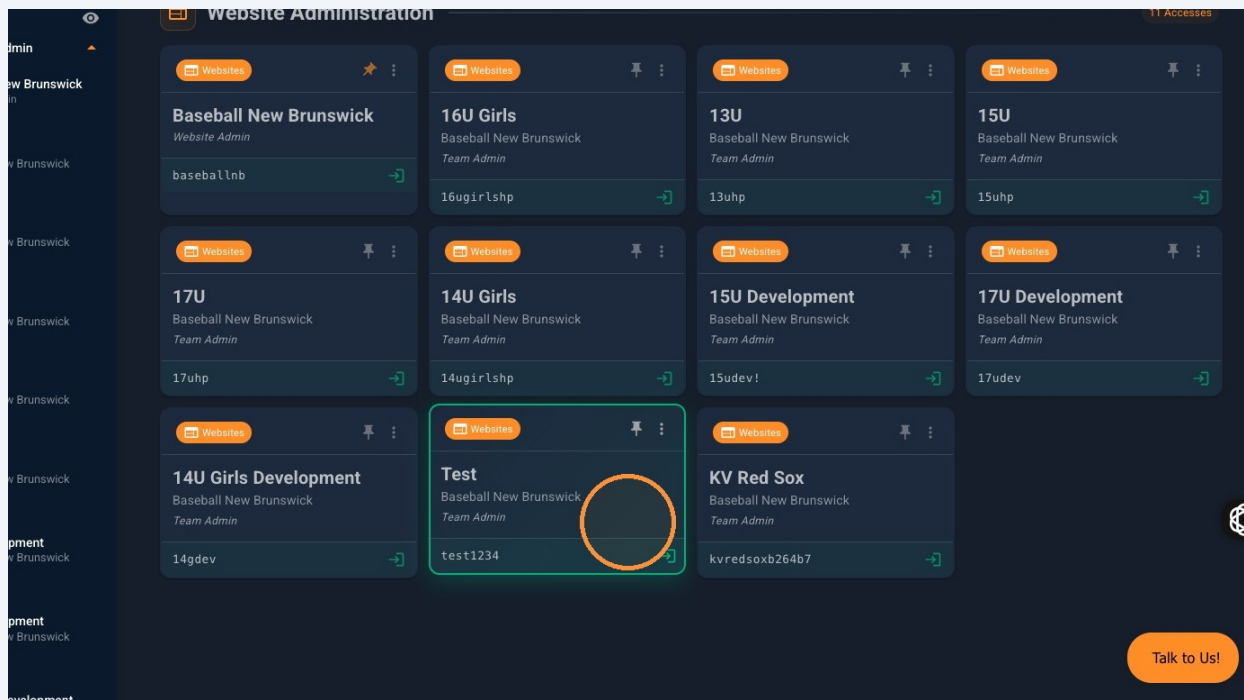
This guide provides instructions on how to set up and save a new game event within the Ramp Interactive team admin portal. Follow these steps to correctly assign leagues, divisions, and time slots to your organization's schedule.

Module Navigation

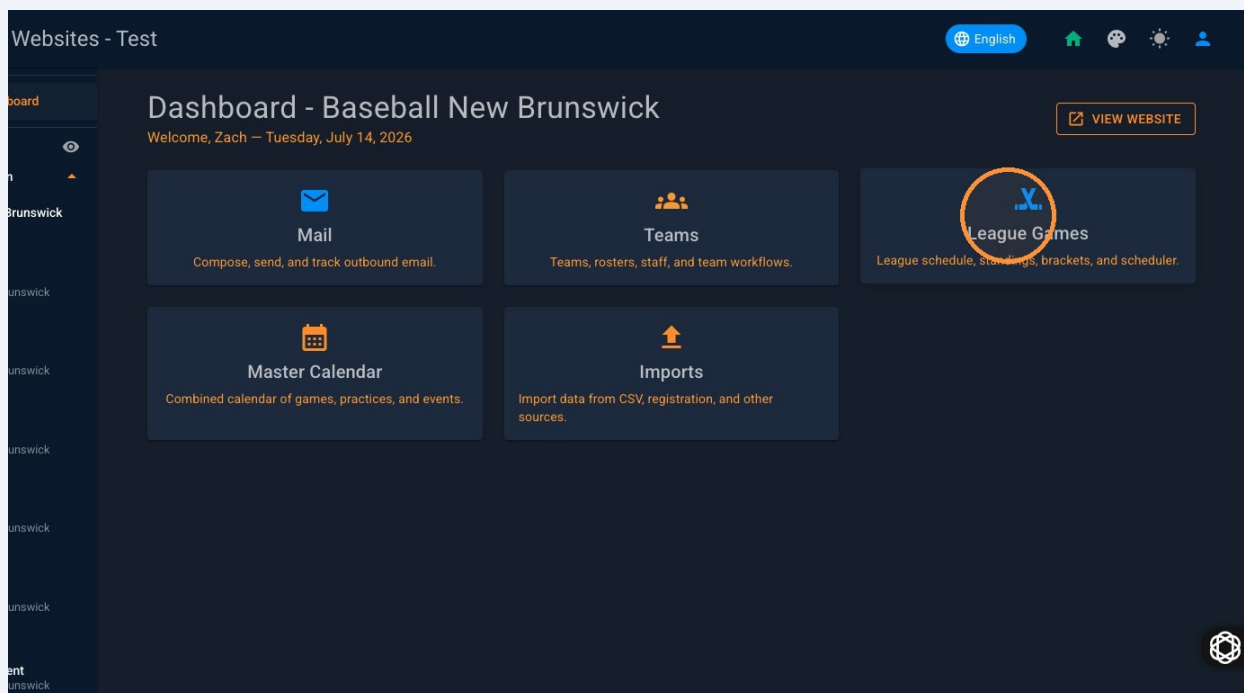
- 1 Navigate to <https://www.rampinteractive.com/App/>



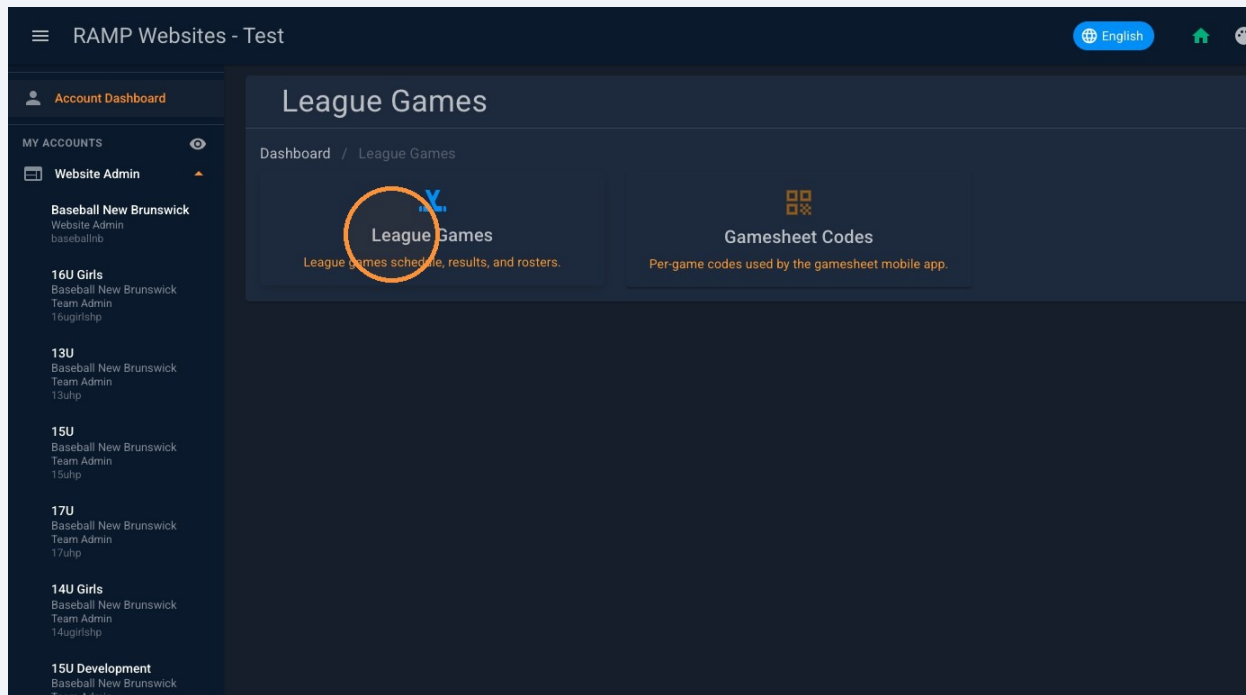
2 Select "Team Admin" for Test website



3 Click "League Games" dashboard card

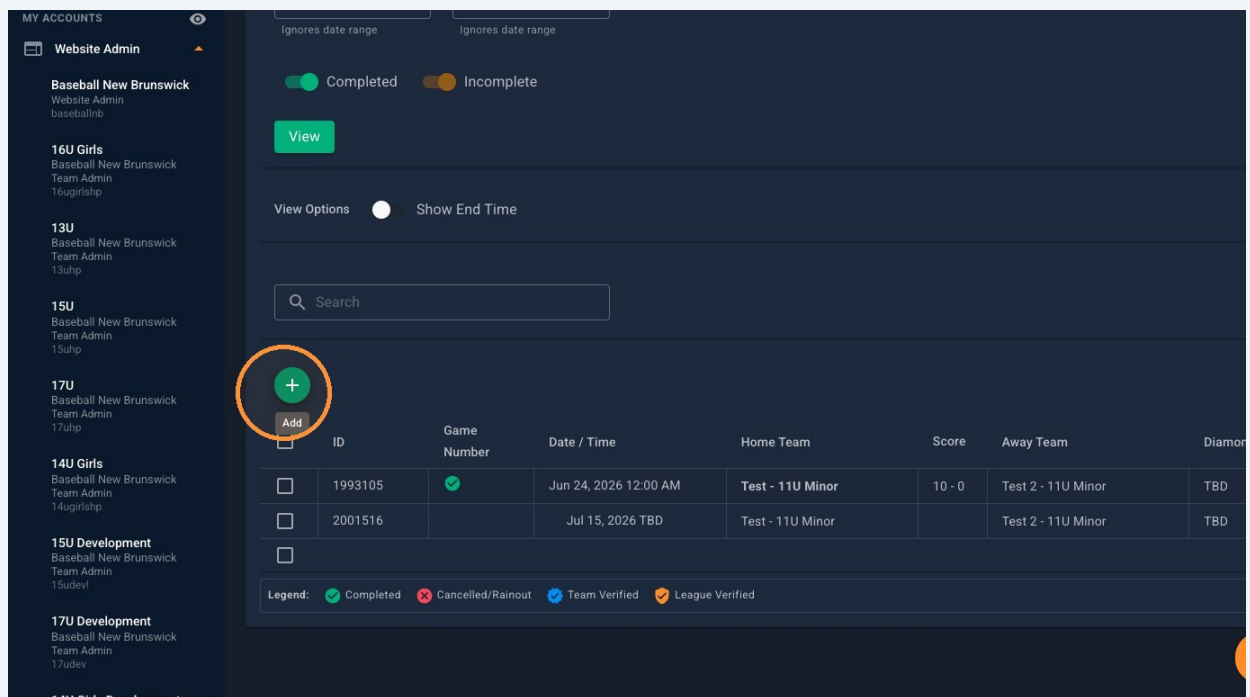


4 Click secondary "League Games" icon



Game Configuration

5 Click "Add" (+) button



6 Open "Game Type" dropdown

The screenshot shows the 'Add' form in the 'Websites - Test' application. The form has a dark blue background with white text. The 'Game Type' dropdown menu is open, showing a list of options. The 'Choose' text is circled in orange.

Season* 2026 (13028) Game Type* Choose

Home Division* 11U Minor (23217) Away Division* Choose

Home Team* Test (389757) Away Team* Choose

Home Display Away Display

Live Video Link Tickets Link

☐ Time TBD

Date* MM/DD/YYYY Start Time End Time Game Number

7 Select "League Games"

The screenshot shows the 'Add' form in the 'Websites - Test' application. The 'Game Type' dropdown menu is open, showing a list of options. The 'League Games (4724)' option is circled in orange.

Season* 2026 (13028) Game Type* Choose

Home Division* 11U Minor (23217) Away Division* Choose

Home Team* Test (389757) Away Team* Choose

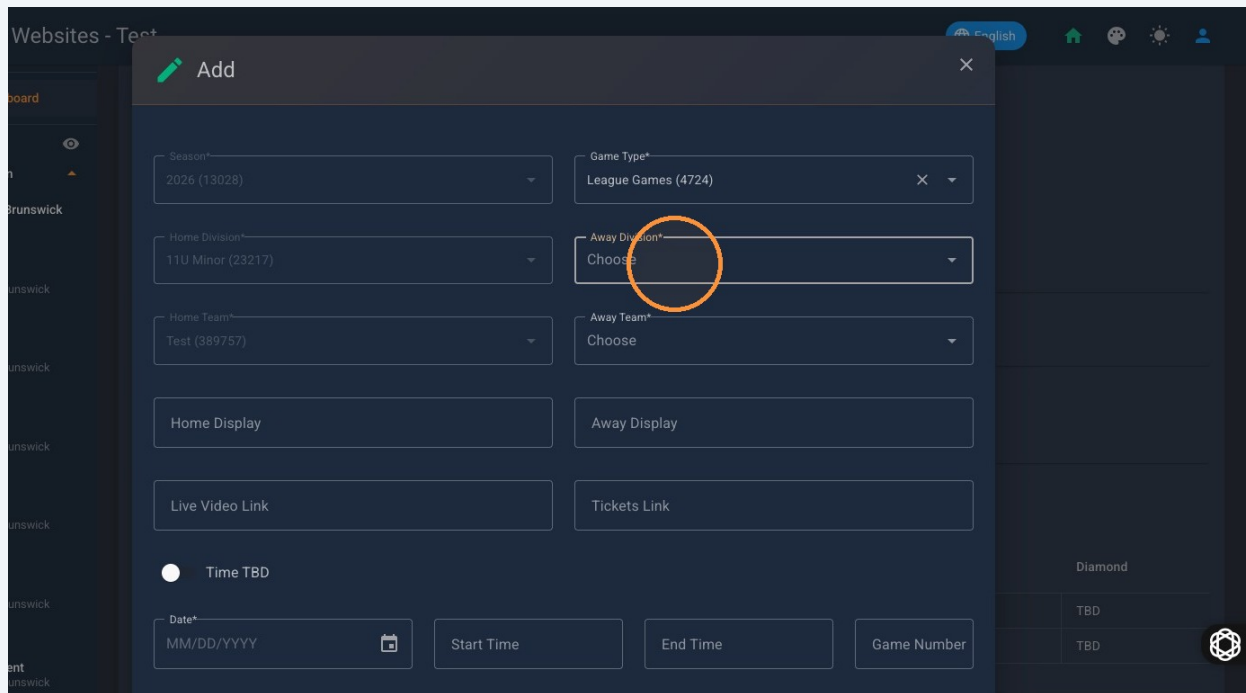
Home Display Away Display

Live Video Link Tickets Link

☐ Time TBD

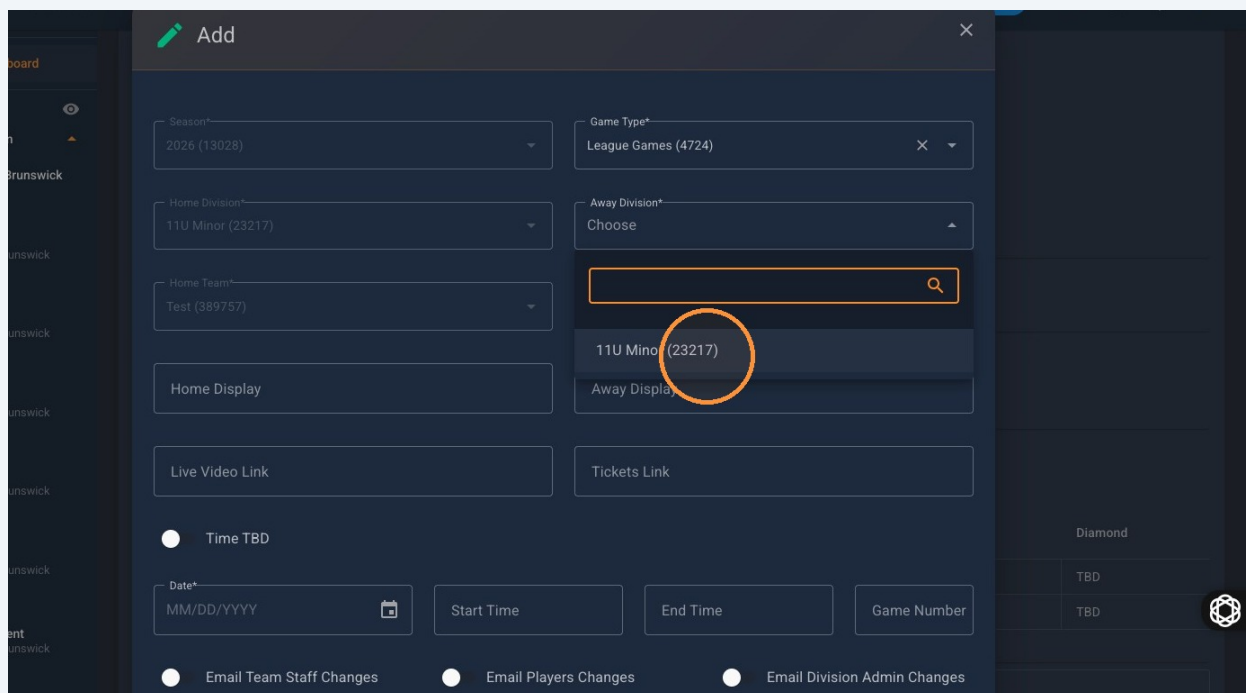
Date* MM/DD/YYYY Start Time End Time Game Number

8 Open "Away Division" dropdown



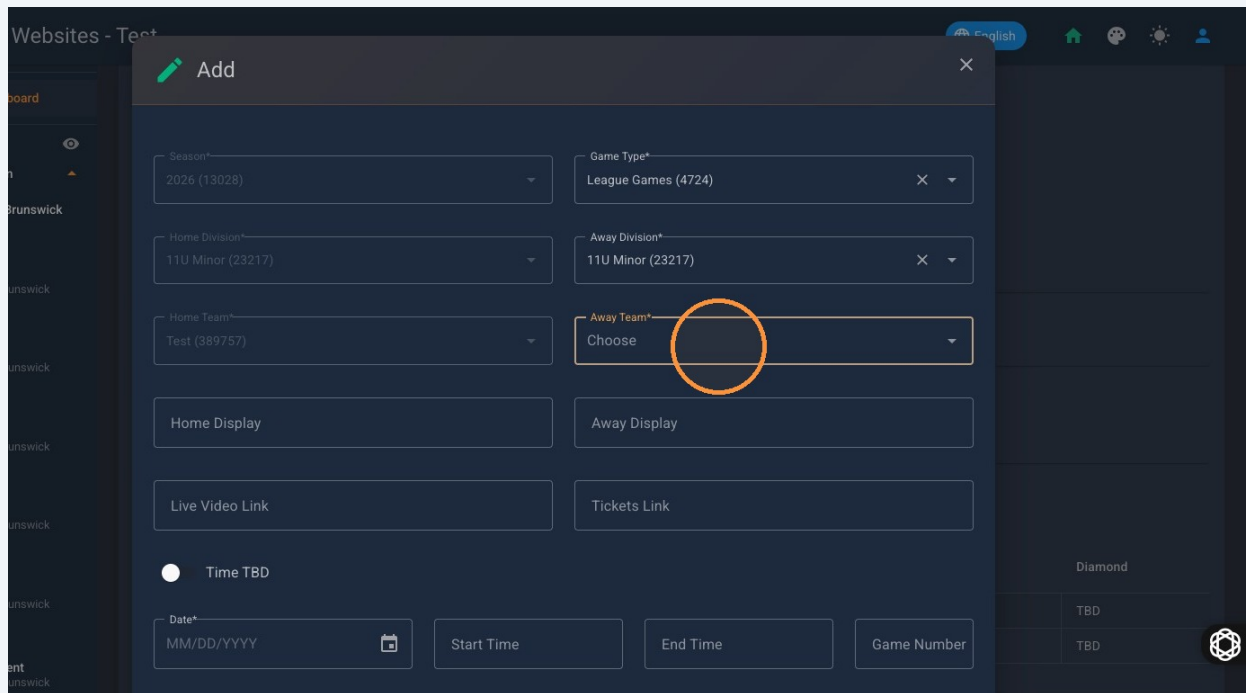
The screenshot shows a dark-themed 'Add' form with a sidebar on the left. The form contains several fields: 'Season*' (2026 (13028)), 'Game Type*' (League Games (4724)), 'Home Division*' (11U Minor (23217)), 'Away Division*' (Choose), 'Home Team*' (Test (389757)), 'Away Team*' (Choose), 'Home Display', 'Away Display', 'Live Video Link', and 'Tickets Link'. The 'Away Division*' dropdown is open, and the 'Choose' option is highlighted with an orange circle. Below the form, there is a 'Time TBD' radio button and a 'Date*' field (MM/DD/YYYY) with a calendar icon. At the bottom, there are 'Start Time', 'End Time', and 'Game Number' fields. The sidebar on the left shows a list of teams, including Brunswick, and a 'board' section.

9 Select "Appropriate Division"



The screenshot shows the same 'Add' form as in the previous step. The 'Away Division*' dropdown is open, and the '11U Minor (23217)' option is selected and highlighted with an orange circle. The 'Choose' option is no longer visible. The 'Home Division*' field remains '11U Minor (23217)'. The 'Home Team*' field remains 'Test (389757)'. The 'Away Team*' field remains 'Choose'. The 'Home Display' and 'Away Display' fields are empty. The 'Live Video Link' and 'Tickets Link' fields are empty. The 'Time TBD' radio button is selected. The 'Date*' field (MM/DD/YYYY) has a calendar icon. At the bottom, there are 'Start Time', 'End Time', and 'Game Number' fields. The sidebar on the left shows a list of teams, including Brunswick, and a 'board' section.

10 Open "Away Team" dropdown



The screenshot shows a dark-themed 'Add' form with a grid of input fields. The 'Away Team' dropdown is open, showing a list of teams. An orange circle highlights the 'Choose' option in the dropdown menu.

Season*	Game Type*
2026 (13028)	League Games (4724)

Home Division*	Away Division*
11U Minor (23217)	11U Minor (23217)

Home Team*	Away Team*
Test (389757)	Choose

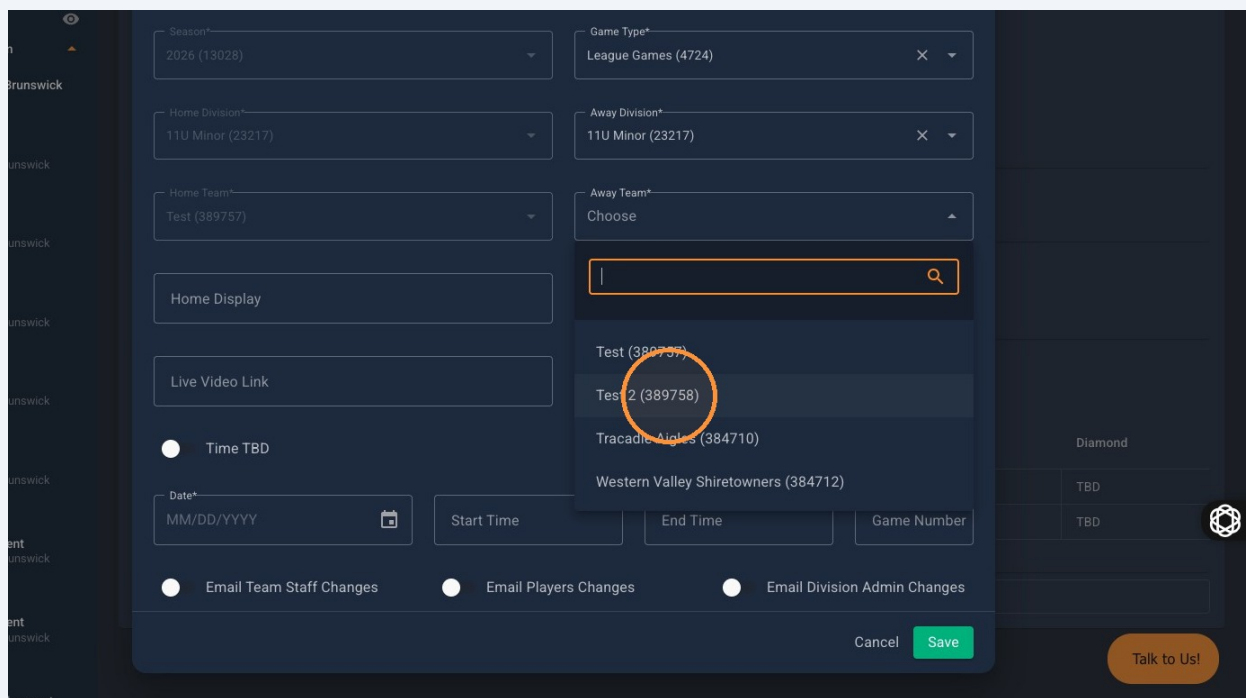
Home Display	Away Display

Live Video Link	Tickets Link

☐ Time TBD

Date*	Start Time	End Time	Game Number
MM/DD/YYYY			

11 Choose Opponent



The screenshot shows the same 'Add' form as in step 10, but with the 'Away Team' dropdown menu open. A search bar is visible above the list of teams. The 'Test (389757)' option is highlighted with an orange circle.

Season*	Game Type*
2026 (13028)	League Games (4724)

Home Division*	Away Division*
11U Minor (23217)	11U Minor (23217)

Home Team*	Away Team*
Test (389757)	Choose

Home Display	Away Display

Live Video Link	Tickets Link

☐ Time TBD

Date*	Start Time	End Time	Game Number
MM/DD/YYYY			

☐ Email Team Staff Changes ☐ Email Players Changes ☐ Email Division Admin Changes

Cancel Save

Scheduling and Location

12 Enter "MM/DD/YYYY" in Date field

The screenshot shows the 'Add' form in the RAMP Websites - Test application. The form is for adding a new game or event. The 'Date' field is highlighted with an orange circle, indicating where to enter the date in MM/DD/YYYY format. The form includes fields for Home Display, Away Display, Live Video Link, Tickets Link, Start Time, End Time, Game Number, and a 'Submit' button. There are also checkboxes for 'Email Team Staff Changes', 'Email Players Changes', and 'Email Division Admin Changes', and a toggle for 'Send App Notification on Submit'.

13 Enter "HH:MM PM" in Start Time field

Add

Home Display

Away Display

Live Video Link

Tickets Link

☐ Time TBD

Date* 07/07/2026 ×

Start Time

End Time

Game Number

☐ Email Team Staff Changes ☐ Email Players Changes ☐ Email Division Admin Changes

☒ Send App Notification on Submit

CC Additional People

Comma-separated email addresses. These are CC'd whenever this game is created or changed. Saved on the game so they persist for future edits.

Diamond* Choose

14 Open "Diamond" dropdown

☐ Email Team Staff Changes ☐ Email Players Changes ☐ Email Division Admin Changes

☒ Send App Notification on Submit

CC Additional People

Comma-separated email addresses. These are CC'd whenever this game is created or changed. Saved on the game so they persist for future edits.

Diamond* Choose

Find Locations Not In List

NOTES (EN) NOTES (FR)

15 Choose Diamond

The screenshot shows a dark-themed application interface. On the left is a sidebar with a list of accounts under 'MY ACCOUNTS', including 'Website Admin', 'Baseball New Brunswick', '16U Girls', '13U', '15U', '17U', '14U Girls', '15U Development', and '17U Development'. The main panel has three radio buttons at the top: 'Email Team Staff Changes', 'Email Players Changes', and 'Email Division Admin Changes'. Below them is a toggle for 'Send App Notification on Submit'. A text field labeled 'CC Additional People' is present. A dropdown menu titled 'Diamond*' is open, showing a search bar and a list of options: 'TBA', 'Royals Field (11200)', 'Kiwanis Park (11198)', and 'Ironmen Field (11196)'. An orange circle highlights the 'TBA' option. At the bottom right of the main panel are 'Cancel' and 'Save' buttons.

16 Click "Save" to add to your schedule

This screenshot shows the same application interface as the previous one, but with more content visible. The 'Diamond*' dropdown now shows 'TBA' as the selected option. Below the dropdown is a blue button labeled 'Find Locations Not In List'. There are two tabs: 'NOTES (EN)' (active) and 'NOTES (FR)'. The 'NOTES (EN)' tab contains a large empty text area. At the bottom right, the 'Save' button is highlighted with an orange circle. A 'Talk to Us!' button is also visible in the bottom right corner.